

State Board of Health Proposed Strategic Planning Process

Step	Responsible Person/ Group	By When	Status
1) Select Steering Committee	Full Board	April 8	Complete
2) Discuss planning process	Steering committee, staff	May 28	Complete
3) Develop work plan	Staff	June 9	Underway
4) Review draft work plan existing mission, vision statements and plan	Steering committee, staff	May 28 – June 9	Underway
5) Review current duties and authorities	Full Board	June 18	
6) Discuss current projects and refine goals, determine stakeholder engagement	Steering committee, staff	July 8	
7) Review goals, progress on current plan, projects and any initial steering committee recommendations	Full Board	August 12	
8) Environmental scan: authorizing environ, partnerships, policy initiatives, opportunities	Steering committee, staff	August or September	
9) Review of current partnerships, stakeholder feedback (if sought), discuss possible future priorities	Full Board	October 14	
10) Review Board feedback identify key strategic initiatives, discuss possible timing/ staging within 5 year plan	Steering committee	October/ November	
11) Develop draft of strategic plan	Steering committee, staff	October/ November	
12) Report on draft strategic plan, Board discussion and feedback	Full Board	November 18	
13) Refine plan based on Board discussion.	Steering committee, staff	December, if needed	
14) Approval of 2016-2021 Strategic Plan	Full Board	January 13	
15) Finalize with any edits, post to website and implement Plan	Staff	February 1	
16) Monitor Progress at 6 months and update annually (or every two years?)	Full Board	August	

Steering Committee Members: Keith Grellner, Stephen Kutz, Tom Pendergrass, Jim Sledge, John Wiesman

Staff: Michelle Davis, Melanie Hisaw